

General Federation of Women's Clubs of South Dakota Records

COLLECTION SUMMARY

IDENTIFIER

MA 28

TITLE

General Federation of Women's Clubs of South Dakota Records

DATES

1912-2008

PHYSICAL DESCRIPTION

6.26 linear feet]5 record boxes, 3 document cases]

NAME OF CREATOR(S)

General Federation of Women's Clubs of South Dakota

LANGUAGE

English

REPOSITORY

South Dakota State University Archives and Special Collections

Hilton M. Briggs Library (SBL) Room 241, Box 2115

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ACCESS NOTE

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PREFERRED CITATION

Name of item, Collection identifier, box #, folder #, Collection Title, South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

ABSTRACT

The General Federation of Women's Club is a non-profit, non-sectarian, non-partisan women's organization with a focus on community service through active volunteer and altruistic pursuits. The collection is composed of administrative material, District V material, including GFWC Brookings and Brookings Civic League, and campaign material for the creation of the South Dakota Memorial Art Center.

HISTORICAL NOTE

GENERAL FEDERATION OF WOMEN'S CLUBS OF SOUTH DAKOTA

The General Federation of Women's Clubs (GFWC) was founded by Jane Cunningham Croly in 1868 when she began the Sorosis club of New York City. In 1889, she initiated the founding of the Federation by bringing existing clubs together to form a national, mutually supportive organization.

It was through the efforts of Miss Clara D. Coe, founder of the Round Table Club of Deadwood in 1887, that the Black Hills Federation of Women's Clubs was organized in Deadwood in 1897. This organization joined the General Federation in 1898. The General Federation of Women's Clubs chose Miss Coe to serve as a Federation organizer for the State of South Dakota. A meeting was called to order on December 8, 1899, at Deadwood and Clara D. Coe was elected chairman of the session. This meeting was adjourned to January 15, 1890, in the Old Syndicate Block in Deadwood, where the South Dakota Federation of Women's Clubs (now known as the General Federation of Women's Clubs of South Dakota or GFWC of SD) was organized. The GFWC of SD joined the national GFWC on March 1, 1890. The first annual meeting was held June 14-15, 1890, in Aberdeen and Mrs. Winona Axtell Lyon of the Ladies History Club of Sioux Falls was elected the first President. Thirteen member clubs were reported.

The purpose of this organization is to bring into communication the various non-partisan, non-political and non-sectarian women's clubs and organizations in the state of South Dakota, to compare methods of work, to insure unity of action and to promote the improvement of moral, intellectual and social conditions. Any women's club or organization that met these criteria is eligible to join GFWC of SD. The state of South Dakota is divided into six Federation Districts.

Conventions are held annually. This governing body of GFWC of SD consists of the elected officers, the District Presidents, the Editor of the South Dakota Clubwoman, the Historian-Custodian, the Director of Junior Clubs and the Immediate Past President.

The Departments of Work and Standing Committees are arranged to conform to those of the GFWC as far as possible. These committees include the arts, conservation, education, home life, international and public affairs.

BROOKINGS CIVIC LEAGUE

The Brookings Civic League was organized on April 12, 1912, when forty women of Brookings met to organize a Civic League. Its purpose was "the consideration and discussion of civic and community problems with a view toward active participation in uplifting, improving and beautifying the city of Brookings, and to cooperate as an auxiliary with the Commercial Club in these matters." This club was organized largely through the efforts of Dr. A. A. Harris, the president of the Commercial Club and then Mayor of Brookings. The club went to work right away on improvement issues in Brookings. Garbage collection was its first milestone. The group arranged to have refuse cans placed at accessible locations on Main Street of Brookings by July 1912.

In 1914, the Women's Suffrage campaign was becoming an issue across the nation. The Brookings Civic League affiliated itself with the South Dakota Federation of Women's Clubs in February of that year to help in "the progress of all things pertaining to the welfare of women."

World War I broke out in Europe in 1916. By 1917, American men were called upon to serve their country. The Civic League did their part by organizing the Brookings Chapter of the American Red Cross. By 1919, many women's clubs were active in Brookings, each doing its own work with no

cooperation between the groups. The Civic League called these clubs together and organized a City Federation. All women's organizations in the city of Brookings were eligible to join the City Federation, provided they had an organizational constitution.

Over the years, the Brookings Civic League has worked on many projects. In the 1920's, the Civic League worked diligently on cleaning up the city of Brookings. An anti-fly campaign was organized to alleviate the town of its persistent fly problem and an Annual Clean Up Week was begun in 1922. Some other projects include park beautification, tree conservation, bicycle safety, a swimming pool, public health, and a school milk program. The League sponsored the Farmers Ladies Lounge, a women's rest room that featured an attendant. It also helped in locating and establishing the South Dakota Art Museum on the South Dakota State University campus.

In recent years, the city of Brookings has taken over city improvement issues. Because of this, the Civic League has become less of a civic action group and more social in nature. Today, the Brookings Civic League still meets on a regular basis but with a new focus. Each year, the group sponsors a Craft & Collectibles Fair and donates the funds to the South Dakota Art Museum.

GFWC BROOKINGS

GFWC Brookings was organized on March 24, 1977 as Community Federation Women. Community Federated Women changed its name to GFWC Brookings in 1983 to be more closely identified with the General Federation of Women's Clubs. The club was first organized because its four charter members served as representatives of Brookings County women's organizations to the City Federation of Women's Clubs. GFWC has standing committees for each of the six GFWC departments and several special committee appointments such as Public Relations/ Communications, Legislation, Membership, Community Improvement Program, Awards, University Week for Women, SD Clubwoman, Historian and Brookings Youth Community Improvement Programs. GFWC Brookings has been active in many programs including the Brookings Youth Community Improvement Programs, Walking Challenge, and South Dakota Public Broadcasting Telethon.

SOUTH DAKOTA MEMORIAL ART CENTER

The idea of an art center for South Dakota originated with the South Dakota Federation of Women's Clubs when Mrs. Herbert Kenyon of Yankton was state president (1947-1949). At the state convention in 1950, a resolution was approved asking that a suitable building be erected, to be known as the South Dakota Federation of Women's Clubs Memorial Art Center.

For fifty years the Federation had been influential in movements for the cultural development of this members and the state in which they live. The women had collected fine reproduction of painting, some originals, and art objects to be circulated and used for study by clubs. This collection was kept in Pierre in the home of Mrs. S.C. Polley, who, with several others, was active in developing the work. The Free Library Commission took over the storage when the collection became too large and had to be moved. As interest grew in these art treasures, the need for establishing a Memorial Art Center became apparent.

In December, 1948, the Pierre Women's Club presented a resolution to the official board asking that the Federation sponsor the erection of a building, as "a memorial to the determined women who pioneered the women's club movement in the state." The resolution to establish such a memorial passed at the convention in Rapid City in October 1950, and a fund for the purpose was started.

To select a location, cities and institutions were asked to extend an invitation to the Federation. Five cities responded: Pierre, Huron, Spearfish, Vermillion, and Brookings. It was announced in April, 1955,

that Brookings had been chosen as the site. The Regents of Education for South Dakota approved the placing of the Memorial Art Center on the State College campus on June 23, 1955. A fundraising campaign was launched and was successful in raising nearly \$350,000. A federal grant of \$166,666 was also obtained with the Federation contribution nearly \$55,000.

Construction began in 1969 on the South Dakota State University campus and the building was dedicated in May 1970.

CONTENTS NOTE

The collection is composed of administrative material, District V material, including GFWC Brookings and Brookings Civic League, and campaign material for the creation of the South Dakota Memorial Art Center.

The Administrative files is composed directories, programs, a constitution and by-laws and the South Dakota Clubwoman newsletters. The South Dakota Clubwoman newsletters make up the bulk of this series.

The General Federation of Women's Clubs of South Dakota has divided the state into six Federation Districts. District V includes the counties of Marshall, Day, Clark, Kingsbury, Roberts, Grant, Codington, Hamlin, Deuel, and Brookings. The material composed of minutes, reports, programs, club reports, correspondence, clippings, and constitutions and by-laws. The club reports are reports sent to the District V president describing the clubs activities for the year. These are arranged alphabetically by town with all clubs for a town filed in one folder. The minutes, reports, and programs are filed together and consist of minutes from board meeting of GFWC, District V and deal mainly with preparations for annual meetings and conventions. The reports are mainly reports from conventions and the programs are from annual conventions.

The Brookings Civic League files are composed mainly of minutes of the Brookings Civic League. The minutes are dispersed throughout seven ledgers and include meeting minutes, annual reports, treasurer's reports and some correspondence. Also included are an account book and two scrapbooks from the 1970's. One of the scrapbooks is historical in nature and consists of programs from annual conventions of the General Federation of Women's Clubs of South Dakota, clippings, and other memorabilia.

The GFWC Brookings sub-series is composed of minutes, scrapbooks, reports, and photographs and slides.

The Memorial Art Center Campaign Records are composed of correspondence, minutes, financial records, agreements, clippings, and architectural renderings and blueprints.

SUBJECT HEADINGS

- General Federation of Women's Clubs of South Dakota
- Civic improvement – Societies, etc.
- Clubs – South Dakota – Brookings
- South Dakota Memorial Art Center
- Women – South Dakota – Societies and clubs
- Women – South Dakota – Brookings – Societies and clubs

ACCESS

CONDITIONS GOVERNING ACCESS

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Researchers conducting extensive research are asked to make an advance appointment to access archival material. Please call or e-mail prior to visiting the collection and indicate as much detail as possible about a particular topic and intended use.

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Requests to publish should be arranged with the SDSU Archives and Special Collections.

CONTAINER LIST

Box	Folder	Description	Date(s)
1	1	Administrative: Constitution and by-laws	1969, 1988
1	2	Administrative: Directory	1971-1975, 1996
1	3	Administrative: Newsletter: The South Dakota Clubwoman	1927
1	4	Administrative: Newsletter: The South Dakota Clubwoman	1936
1	5	Administrative: Newsletter: The South Dakota Clubwoman	1938
1	6	Administrative: Newsletter: The South Dakota Clubwoman	1939
1	7	Administrative: Newsletter: The South Dakota Clubwoman	1947
1	8	Administrative: Newsletter: The South Dakota Clubwoman	1948
1	9	Administrative: Newsletter: The South Dakota Clubwoman	1949
1	10	Administrative: Newsletter: The South Dakota Clubwoman	1949-1950
1	11	Administrative: Newsletter: The South Dakota Clubwoman	1950
1	12	Administrative: Newsletter: The South Dakota Clubwoman	1951
1	13	Administrative: Newsletter: The South Dakota Clubwoman	1952
1	14	Administrative: Newsletter: The South Dakota Clubwoman	1953
1	15	Administrative: Newsletter: The South Dakota Clubwoman	1954
1	16	Administrative: Newsletter: The South Dakota Clubwoman	1955
1	17	Administrative: Newsletter: The South Dakota Clubwoman	1956
1	18	Administrative: Newsletter: The South Dakota Clubwoman	1957
1	19	Administrative: Newsletter: The South Dakota Clubwoman	1958
1	20	Administrative: Newsletter: The South Dakota Clubwoman	1959
1	21	Administrative: Newsletter: The South Dakota Clubwoman	1960
1	22	Administrative: Newsletter: The South Dakota Clubwoman	1961

Box	Folder	Description	Date(s)
1	23	Administrative: Newsletter: The South Dakota Clubwoman	1962
1	24	Administrative: Newsletter: The South Dakota Clubwoman	1965
1	25	Administrative: Newsletter: The South Dakota Clubwoman	1966
1	26	Administrative: Newsletter: The South Dakota Clubwoman	1967
1	27	Administrative: Newsletter: The South Dakota Clubwoman	1968
1	28	Administrative: Newsletter: The South Dakota Clubwoman	1969
1	29	Administrative: Newsletter: The South Dakota Clubwoman	1970
1	30	Administrative: Newsletter: The South Dakota Clubwoman	1971
1	31	Administrative: Newsletter: The South Dakota Clubwoman	1972
1	32	Administrative: Newsletter: The South Dakota Clubwoman	1973
1	33	Administrative: Newsletter: The South Dakota Clubwoman	1974
1	34	Administrative: Newsletter: The South Dakota Clubwoman	1975
1	35	Administrative: Newsletter: The South Dakota Clubwoman	1976
1	36	Administrative: Newsletter: The South Dakota Clubwoman	1977
1	37	Administrative: Newsletter: The South Dakota Clubwoman	1978
1	38	Administrative: Newsletter: The South Dakota Clubwoman	1979
1	39	Administrative: Newsletter: The South Dakota Clubwoman	1980
1	40	Administrative: Programs - Convention	1951-1999
1	41	District V: Clippings	1997, 2000
1	42	District V: Club reports: Andover, SD - Study Club	1954-2004
1	43	District V: Club reports: Big Stone City, SD - Round Table Club	1961-1970
1	44	District V: Club reports: Bradley, SD - Woman's Club	1952-1953
1	45	District V: Club reports: Bristol, SD - Octavo Study Club	1952-2003

Box	Folder	Description	Date(s)
1	46	District V: Club reports: Britton, SD - Study Club	undated
1	47	District V: Club reports: Brookings, SD - Civic League, Community Federated Women	1962-1992
1	48	District V: Club reports: Clark, SD - Woman's Club	1954-1989
1	49	District V: Club reports: Clear Lake, SD - Women's Federated Club	1965-1989
1	50	District V: Club reports: De Smet, SD - Mothers Club; Women's Study Club	1952-1989
1	51	District V: Club reports: Elkton, SD - Women's club	1952-2002
1	52	District V: Club reports: Hecla, SD - Study Club	1961-2004
1	53	District V: Club reports: Lake Preston, SD - Excelsior Club; Senior Civic Improvement Club; Whitewood Willing Workers	1952-1993
1	54	District V: Club reports: Milbank, SD - Centennial; Excelsior Study Club; Heritage, Makocha Study Club; Progressive Study Club	1952-2003
1	55	District V: Club reports: Pierpont, SD - Junior Civic League; Woman's Club	1951-1952, undated
1	56	District V: Club reports: Sisseton, SD - Zenith Club	1968-1970
1	57	District V: Club reports: Watertown, SD - Booklover's Club; Community Club; Dakota Study Club; Domestic Science Club; Elective Study Club; Fortnightly Club	1952-1972
1	58	District V: Club reports: Waubay, SD - Mother's Club; Tuesday Literary Club	1953-1987
1	59	District V: Constitution and by-laws	1964-1999, undated
1	60	District V: Correspondence	1952-1997
1	61	District V: District I-VI club listings	1976-2002, undated
1	62	District V: GFWC of SD	1994-1996
1	63	District V: Membership plan	1988
1	64	District V: Membership workshop	1991
1	65	District V: Minutes, reports, programs	1932-1939
1	66	District V: Minutes, reports, programs	1940-1949
1	67	District V: Minutes, reports, programs	1950-1959
1	68	District V: Minutes, reports, programs	1960-1969
1	69	District V: Minutes, reports, programs	1970-1979
1	70	District V: Minutes, reports, programs	1980-1999
1	71	District V: Miscellaneous	1949-1994, undated
1	72	District V: National GFWC information	1990-1992
1	73	District V: National GFWC information	1994-1996

Box	Folder	Description	Date(s)
1	74	District V: Minutes, reports, programs	2000-2008
1	75	District V: Correspondence	1998-2006
1	76	District V: Annual Meeting Fifth District GFWC of SD	1991-2007
2	1	GFWC Brookings: FREE Enterprise Program	1987-1988
2	2	GFWC Brookings: FREE Enterprise Program scrapbook	1988-1990
2	3	GFWC Brookings: Manual	undated
2	4	GFWC Brookings: Minutes	1977-1990
2	5	GFWC Brookings: Minutes	1986-1987
2	6	GFWC Brookings: Minutes	1996-1997
2	7	GFWC Brookings: Miscellaneous	1979-2000
2	8	GFWC Brookings: Mother of the Year	1989
2	9	GFWC Brookings: NOD Entry	1987
2	10	GFWC Brookings: Photographs, slides	1980-1991
2	11	GFWC Brookings: Reports	1977-1998
2	12	GFWC Brookings: Reports	1984-1986
2	13	GFWC Brookings: Reports	1986-1990
2	14	GFWC Brookings: Reports	1988-1990
2	15	GFWC Brookings: Reports	1990-1992
2	16	GFWC Brookings: Scrapbook	1976
2	17	GFWC Brookings: Scrapbook	1980-1982
2	18	GFWC Brookings: Scrapbook	1980-1984
2	19	GFWC Brookings: Scrapbook	1984-1986
3	1	GFWC Brookings: Scrapbook	1986-1987
3	2	GFWC Brookings: Scrapbook	1987
3	3	GFWC Brookings: Scrapbook	1988
3	4	GFWC Brookings: Scrapbook	1988-1989
3	5	GFWC Brookings: Scrapbook	1989-1990
3	6	GFWC Brookings: Scrapbook	1990-1991
3	7	GFWC Brookings: Scrapbook	1992-1994
3	8	GFWC Brookings: Scrapbook	1993-1994
3	9	GFWC Brookings: Scrapbook	1994-1995
3	10	GFWC Brookings: Scrapbook	1996-1997
3	11	GFWC Brookings: Volunteer Service Bank	1993
3	12	GFWC Brookings: Volunteer Service Bank Community Improvement	1992-1994
3	13	GFWC Brookings: Youth Improvement Program	1989-1990
4	1	Brookings Civic League: Account book	1953-1966
4	2	Brookings Civic League: Minutes	1912-1924

Box	Folder	Description	Date(s)
4	3	Brookings Civic League: Minutes	1924-1931
4	4	Brookings Civic League: Minutes	1932-1944
4	5	Brookings Civic League: Minutes	1944-1964
4	6	Brookings Civic League: Minutes	1964-1977
4	7	Brookings Civic League: Minutes	1977-1987
5	1	Brookings Civic League: Scrapbook	1974
5	2	GFWC Brookings: Scrapbook	1979-1980
5	3	GFWC Brookings: Trophy: GFWC of South Dakota Leadership Award - GFWC Brookings	1994-1996
5	4	GFWC Brookings: Flag: South Dakota	undated
6	1	Memorial Art Center Campaign: Architectural rendering	undated
6	2	Memorial Art Center Campaign: Articles of agreement	1956-1965
6	3	Memorial Art Center Campaign: Blueprints	1968
6	4	Memorial Art Center Campaign: Campaign plan for fund raising	1958-1959
6	5	Memorial Art Center Campaign: clippings	1955-1972
6	6	Memorial Art Center Campaign: Contract with Wells, Inc.	1957-1959
6	7	Memorial Art Center Campaign: Correspondence	1941
6	8	Memorial Art Center Campaign: Correspondence	1950
6	9	Memorial Art Center Campaign: Correspondence	1951
6	10	Memorial Art Center Campaign: Correspondence	1952
6	11	Memorial Art Center Campaign: Correspondence	1953
6	12	Memorial Art Center Campaign: Correspondence	1954
6	13	Memorial Art Center Campaign: Correspondence	1955
6	14	Memorial Art Center Campaign: Correspondence	1956
6	15	Memorial Art Center Campaign: Correspondence	1957
6	16	Memorial Art Center Campaign: Correspondence	1958
6	17	Memorial Art Center Campaign: Correspondence	1959
6	18	Memorial Art Center Campaign: Correspondence	1960
6	19	Memorial Art Center Campaign: Correspondence	1961
6	20	Memorial Art Center Campaign: Correspondence	1962
6	21	Memorial Art Center Campaign: Correspondence	1963
6	22	Memorial Art Center Campaign: Correspondence	1964
6	23	Memorial Art Center Campaign: Correspondence	1965
6	24	Memorial Art Center Campaign: Correspondence	1966
6	25	Memorial Art Center Campaign: Correspondence	1967

Box	Folder	Description	Date(s)
6	26	Memorial Art Center Campaign: Correspondence	1968
6	27	Memorial Art Center Campaign: Correspondence	1969
6	28	Memorial Art Center Campaign: Correspondence	1970
6	29	Memorial Art Center Campaign: Correspondence	1971
6	30	Memorial Art Center Campaign: Correspondence	1972
6	31	Memorial Art Center Campaign: Correspondence	1973
6	32	Memorial Art Center Campaign: Correspondence	1974
6	33	Memorial Art Center Campaign: Correspondence	1975
6	34	Memorial Art Center Campaign: Correspondence	1976
6	35	Memorial Art Center Campaign: Dedication	1970
6	36	Memorial Art Center Campaign: Financial - Checking Account Book	1956-1974
6	37	Memorial Art Center Campaign: Financial - Club pledges/Interest Record	1949-1968
6	38	Memorial Art Center Campaign: Financial - Club Pledges	1950-1971
7	1	Memorial Art Center Campaign: Financial - Deposit slips	1960-1976
7	2	Memorial Art Center Campaign: Financial - Funds: General, Memorial Arts	1945-1958
7	3	Memorial Art Center Campaign: Financial - Memorial Arts Center Fund	1949-1959
7	4	Memorial Art Center Campaign: Financial - Miscellaneous	1966
7	5	Memorial Art Center Campaign: Financial - Pledge book	1956-1958
7	6	Memorial Art Center Campaign: Financial - Pledges	1955-1973
7	7	Memorial Art Center Campaign: Financial - Receipt book	1962-1965
7	8	Memorial Art Center Campaign: Financial - Secretary report	1954-1965
7	9	Memorial Art Center Campaign: Financial - Savings book	1958-1984
7	10	Memorial Art Center Campaign: Financial - Statement	1956-1968
7	11	Memorial Art Center Campaign: Grant application	1966-1968
7	12	Memorial Art Center Campaign: History of Memorial Art Center movement	1955-1978
7	13	Memorial Art Center Campaign: Legislation	1954-1975
7	14	Memorial Art Center Campaign: Memorials	1973-1978
7	15	Memorial Art Center Campaign: Minutes	1950-1959

Box	Folder	Description	Date(s)
7	16	Memorial Art Center Campaign: Minutes	1960-1969
7	17	Memorial Art Center Campaign: Newsletter - South Dakota Memorial Art Center News	1959-1971
7	18	Memorial Art Center Campaign: Pamphlets	1956-1973
7	19	Memorial Art Center Campaign: Proposed location, objects of art, etc.	1952-1966
7	20	Memorial Art Center Campaign: Publicity	1959-1969
7	21	Memorial Art Center Campaign: Reports	1949-1961
7	22	Memorial Art Center Campaign: Research - Other museums, etc.	1958-1967
7	23	Memorial Art Center Campaign: South Dakota Memorial Art Center Guild by-laws	1970-1971
7	24	Memorial Art Center Campaign: Walter B. Cheever thesis: "A memorial art center for South Dakota State College" (2 copies)	1961
7	25	Memorial Art Center Campaign: Writings	undated
7	26	Administrative: Newsletter: The South Dakota Clubwoman	1983
7	27	Administrative: Newsletter: The South Dakota Clubwoman	1984
7	28	Administrative: Newsletter: The South Dakota Clubwoman	1985
7	29	Administrative: Newsletter: The South Dakota Clubwoman	1986
7	30	Administrative: Newsletter: The South Dakota Clubwoman	1987
7	31	Administrative: Newsletter: The South Dakota Clubwoman	1988
7	32	Administrative: Newsletter: The South Dakota Clubwoman	1989
7	33	Administrative: Newsletter: The South Dakota Clubwoman	1990
7	34	Administrative: Newsletter: The South Dakota Clubwoman	1998
7	35	Administrative: Newsletter: The South Dakota Clubwoman	1999
7	36	Administrative: Newsletter: The South Dakota Clubwoman	2000
7	37	Administrative: Newsletter: The South Dakota Clubwoman	2002

Box	Folder	Description	Date(s)
7	38	Administrative: Newsletter: The South Dakota Clubwoman	2003
7	39	Administrative: Brochures	1996-2002
7	40	Administrative: Program Suggestions	1994-1996
7	41	Administrative: "Bloom with South Dakota GFWC" song book	1994-1996
7	42	Administrative: Awards & Scholarships	1996, undated
7	43	Administrative: Miscelaneous	undated
7	44	GFWC Mississippi Valley Region: Annual Conference	1990, 1992, 1999
8	1	Administrative: Administration handbook and report	1984-1986, 1996-2004
8	2	Administrative: Arts Department - Publications	1996-2005
8	3	Administrative: Brochures, booklets, fact sheets	1978-2002
8	4	Administrative: Conservation Department - Publications	1996-2004
8	5	Administrative: Education Department - Publications	1996-2004
8	6	Administrative: Finances	undated
8	7	Administrative: Guide to Community Action - Color Me Healthy	1996
8	8	Administrative: Guidelines for Writing Club Histories	undated
8	9	Administrative: History of Emblem	undated
8	10	Administrative: Home Life Department - Publications	1996-2004
8	11	Administrative: How to organiza a new club	undated
8	12	Administrative: International Affairs Department - Publications	1996-2004
8	13	Administrative: Learning Disabilities Program - Program Bulletin	1996-1997
8	14	Administrative: Legislative Alert / LegNet	1997
8	15	Administrative: Legislative Manual - Guide to public policy and advocacy	1996
8	16	Administrative: Literacy Program - Program Bulletins	1996-1997
8	17	Administrative: Orientation booklet and welcome ceremony for new members	undated
8	18	Administrative: Overview, GFWC President's Special Project - Celebrate Women: Past, Present, Future	1996-1998
8	19	Administrative: Public Affairs Department - Publications	1996-2005
8	20	Administrative: Publicity Pointers	undated
8	21	Administrative: Safety for Older Americans Program - Program Bulletin	1996-1997

Box	Folder	Description	Date(s)
8	22	Administrative: Safety Program - Program Bulletin	1997
8	23	Administrative: Special Projects and Standing Committees - Publications	1996-2004
8	24	Administrative: Storytelling Time	undated
8	25	Administrative: Women's Health Program - Program Bulletins	1996-1997
8	26	Administrative: Women's History and Resource Center - the archives and library of the GFWC	circa 1996-1997
8	27	Administrative: The Organization Volunteer - Guidelines for an Effective Organization	1972, 1984